

Certified Phlebotomist

Req ID #: 2603

Location: Northridge, CA

Department: Donor Center

Full Time: Mon – Fri (8 hr. shifts)

For over 40 years, HemaCare, a Charles River company, has worked to making a positive impact on the world by providing the highest quality cellular material and services to biotech and pharmaceutical companies and research organizations that are performing innovative research and developing novel cell-based therapies.

We recognize that our success depends on the vision and passion of our employees; that is why we are devoted to making HemaCare a rewarding and valuable place to work. We believe in making a difference, and at HemaCare, you will make a difference every day.

JOB SUMMARY

The Phlebotomist will screen donors, draw blood samples, assist or perform a collection of whole blood, leukapheresis and/or plateletpheresis products, and perform various other duties to facilitate smooth and efficient operations under the supervision and direction of a Registered Nurse.

Responsibilities:

- The Phlebotomist will assess and report unusual findings
 - Status of venous access
 - Signs and symptoms of citrate sensitivity
 - Alterations in fluid volume Anticoagulation of extracorporeal circuit
- Identify donors that conform to HemaCare standards through a screening process and report out of range values or unusual findings.
- Perform phlebotomy for blood specimens
- Obtain accurate medical history
- Measure and record vital signs and demonstrate knowledge of acceptable parameters
- Utilize applicable aseptic techniques to plan, perform and chart the following procedures in accordance with HemaCare policies and procedures:
 - Automated apheresis (utilizing apheresis machines such as Terumo Optia or Trima.) Includes set-up, run, quality control, troubleshooting and routine maintenance with RN oversight.
 - Phlebotomist I performs white blood cell collections, whole blood procedures, and other special procedures as required with RN oversight.
 - Monitors procedure ensuring donor reactions are reported, and initial treatment was given within their scope of practice (i.e., pause procedure, elevate legs)
 - Conduct quality control of collection equipment. Bring problems and irregularities to the attention of management, completing Donor Reaction and Incident Report forms as necessary.
 - Communicates inventory needs to management or as instructed.
 - Know and follow all safety rules relative to area(s) of responsibility.
 - Follows Standard Operating Procedures (SOPs), Current Good Manufacturing Practices (cGMPs), and external regulations regarding the products and procedures.
 - Adhere to OSHA guidelines and other governmental and company standards



- Ability to understand and use correctly the Blood Establishment Computer Software (BECS)

Supervisory Responsibilities: This position has no direct supervisory responsibility.

Requirements:

- Must work collaboratively in a fast-paced team environment.
- Meets departmental quality standards.
- Good time management skills; ability to complete assignments within established timelines.
- Discretion in handling confidential and sensitive matters
- Must possess excellent communication and organizational skills, computer literacy and proficiency.
- Staff must wear Personal Protective Equipment (PPE) when performing tasks that may expose to blood borne pathogens, waste, infectious material, dry ice and liquid nitrogen or as required per policy.
- Employee must use proper safety equipment, as directed
- Proficient use of Microsoft Office products including Word, Excel, Outlook, and PowerPoint.
- Ability to quickly learn new software programs as needed.
- Computer literate, previous experience using EMR systems and Blood Establishment Computer Software (BECS), preferred.

Education, Experience and Licensure

- High School Diploma or equivalent.
- Current CPR certification that meets American Heart Association requirements
- CPT 1 License required
- One-year previous blood banking, phlebotomist, medical assistant and/or medical office experience preferred.
- Two years of customer service preferred.

About HemaCare

HemaCare, a Charles River company, is a global leader and trusted brand in the customization of human-derived biological products and services for biomedical research, drug discovery, and cell and gene therapy development. HemaCare's vertically integrated solutions support preclinical research, clinical studies from phases 1 to 3, and commercialization with high-quality RUO and GMP-compliant starting material and apheresis collections.

In January 2020, HemaCare was acquired by Charles River Laboratories, an early-stage contract research organization (CRO). Combined with Charles River's integrated, early-stage portfolio of discovery, safety assessment, and manufacturing support services, the acquisition creates a unique, comprehensive solution for researchers and cell therapy developers and manufacturers worldwide to help accelerate their critical programs from basic research and proof-of-concept to regulatory approval and commercialization. Utilizing this broad portfolio of products and services enables our clients to create a more flexible drug development model, which reduces their costs and enhances their productivity and effectiveness to increase speed to market. We work closely with our clients throughout the clinical process to maximize success and drive positive clinical outcomes.

Together, with over 17,000 employees within 80 facilities in 23 countries around the globe, we are strategically positioned to coordinate worldwide resources and apply multidisciplinary perspectives in resolving our client's unique challenges. Our client base includes global pharmaceutical and



biotechnology companies, government agencies, and hospitals and academic institutions around the world.

At HemaCare, we are passionate about our role in improving the quality of people's lives. We have proudly supported the development of 100% of the current commercially available FDA-approved immunocellular therapies. Our mission is to provide a best-in-class portfolio of high quality, customizable human cellular material and services to support drug discovery, scientific research, and cell therapy. This resonates from our employees and impacts our customers because we know that every day is an opportunity to advance discoveries and make a difference in someone's life.

For more information, please visit www.hemacare.com.

Equal Employment Opportunity

HemaCare, a Charles River Laboratories Company, is an Equal Opportunity Employer M/F/Disabled/Vet

Posting Date: 6/24/2020