



Research Production Associate I

Req ID #: 2601

Location: Northridge, CA

For over 40 years, HemaCare, a Charles River company, has worked to making a positive impact on the world by providing the highest quality cellular material and services to biotech and pharmaceutical companies and research organizations that are performing innovative research and developing novel cell-based therapies.

We recognize that our success depends on the vision and passion of our employees; that is why we are devoted to making HemaCare a rewarding and valuable place to work. We believe in making a difference, and at HemaCare, you will make a difference every day.

JOB SUMMARY

This position is responsible for the evaluation of human blood products for manual or automated cell isolations, product manufacturer, and cell culture. Perform QC testing and create a certificate of analysis (COA) for products manufactured. Record isolation details on a processing worksheet using good documentation practices. Operate flow cytometer and basic lab equipment.

Responsibilities:

- Manual and automated cell isolations
- Product QC and COA creation
- Calibrate and run flow cytometer
- Able to operate basic lab equipment (i.e., centrifuge, microscope, hemocytometer, incubator)
- Follow detailed protocols and instructions
- Review of production batch records for accuracy
- Small scale R & D and protocol development for new product lines
- Perform Quality Control and preventative maintenance procedures of laboratory equipment as assigned, maintaining records in compliance with manufacturing and regulatory guidelines.
- Ordering of lab supplies
- Ensure the lab is appropriately stocked for processing procedures.
- Perform processing of blood and bone marrow products using laboratory equipment and machines by following Standard Operating Procedures (SOPs), Good Manufacturing Practices (cGMP's) and other regulatory agency procedures. Knows and follows safety rules relative to area(s) or responsibility.
- Accurately perform quarantine, destruction, and release of blood products.
- Identify and troubleshoot problems encountered in assigned tasks and properly document corrective actions. Confer with the Scientific Director for resolution of problems.

- Able to read, interpret, and understand the company and industry manuals and compliance standards such as Standard Operation Procedure manuals, Current Good Manufacturing Practices, Current Food Laboratory Practices, FDA and AABB regulations.
- Present a professional image to HemaCare customers, internal and external.
- Performs tasks related to essential responsibilities within the scope of experience, abilities, and authority.
- Perform additional duties as assigned.

Supervisory Responsibilities: This position has no direct supervisory responsibility.

Requirements:

- Ability to work in a dynamic environment
- Ability to multi-task
- Positive attitude
- Ability to work flexible hours
- Detailed oriented
- Discretion in handling confidential and sensitive matters
- Self-motivated and a self-starter
- Ability to effectively respond to change and unpredictability
- Discretion in handling confidential and sensitive matters.

Education, Experience and Licensure

- Bachelor's degree in Biological Sciences required.
- One year general lab experience, with Blood Donor Center experience preferred.
- Experience with cell isolations, cryopreservation, flow cytometry, and immunologic techniques preferred.
- Accurately pipette small volumes
- Flow cytometry
- Cell culture
- Count cells on a hemocytometer
- Ability to operate a light microscope
- Ability to operate the centrifuge
- Ability to connect and disconnect gas tanks (CO₂ and LN₂)
- Ability to use inventory management software
- Ability to operate control rate freezer
- Proficient use of Microsoft Office products including Word, Excel, Outlook, and PowerPoint
- Ability to quickly learn new software programs as needed



- Ability to complete duties in an accurate, efficient, and timely manner, as well as to meet deadlines.
- Ability to take and record accurate readings from equipment and machinery, both manually and on a computer.
- Ability to listen attentively and follow instructions.
- Ability to shift gaze from viewing computer screen at a distance of several feet to forms that are close by to compare data.
- Ability to read and accurately follow safety rules, operating and maintenance instructions and procedures.

About HemaCare

HemaCare, a Charles River company, is a global leader and trusted brand in the customization of human-derived biological products and services for biomedical research, drug discovery, and cell and gene therapy development. HemaCare's vertically integrated solutions support preclinical research, clinical studies from phases 1 to 3, and commercialization with high-quality RUO and GMP-compliant starting material and apheresis collections.

In January 2020, HemaCare was acquired by Charles River Laboratories, an early-stage contract research organization (CRO). Combined with Charles River's integrated, early-stage portfolio of discovery, safety assessment, and manufacturing support services, the acquisition creates a unique, comprehensive solution for researchers and cell therapy developers and manufacturers worldwide to help accelerate their critical programs from basic research and proof-of-concept to regulatory approval and commercialization. Utilizing this broad portfolio of products and services enables our clients to create a more flexible drug development model, which reduces their costs and enhances their productivity and effectiveness to increase speed to market. We work closely with our clients throughout the clinical process to maximize success and drive positive clinical outcomes.

Together, with over 17,000 employees within 80 facilities in 23 countries around the globe, we are strategically positioned to coordinate worldwide resources and apply multidisciplinary perspectives in resolving our client's unique challenges. Our client base includes global pharmaceutical and biotechnology companies, government agencies, and hospitals and academic institutions around the world.

At HemaCare, we are passionate about our role in improving the quality of people's lives. We have proudly supported the development of 100% of the current commercially available FDA-approved immunocellular therapies. Our mission is to provide a best-in-class portfolio of high quality, customizable human cellular material and services to support drug discovery, scientific research, and cell therapy. This resonates from our employees and impacts our customers because we know that every day is an opportunity to advance discoveries and make a difference in someone's life.

For more information, please visit www.hemacare.com.

Equal Employment Opportunity

HemaCare, a Charles River Laboratories Company, is an Equal Opportunity Employer M/F/Disabled/Vet

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